



## Lehi City Soccer Field Rental Application and Policy

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Organization Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

# of People Expected at Activity: \_\_\_\_\_ Application Date: \_\_\_\_\_

Date(s) Requested From: \_\_\_\_\_ To: \_\_\_\_\_

Time(s) Requested From: \_\_\_\_\_ To: \_\_\_\_\_

---

### **Soccer Fee Structure**

**Field Rental** \$15 per hour per field for youth teams

\$25 per hour per field for adult teams

**Deposit** \$500 for entire park rental

\$30 per field per hour

---

### **Fees and Charges**

The Licensee agrees to pay, at the Lehi City Legacy Center, the following fees and charges for the use of the facility 5 working days prior to the date stated above:

\$\_\_\_\_\_ Security, Cleaning and Damage Deposit

\$\_\_\_\_\_ Facility Rental \_\_\_\_\_ Days @ \$\_\_\_\_\_ per day

\$\_\_\_\_\_ Field Rental (\_\_\_\_\_) \_\_\_\_\_ Hours @ \$\_\_\_\_\_ per hour

\$\_\_\_\_\_ **Total Deposit, Fees and Charges**

Employee Accepting Payment: \_\_\_\_\_ Date: \_\_\_\_\_

---

### **Park and Field Information**

☐ **Jordan Narrows Park**

☐ 8v8 Field

☐ 11v11 Field

☐ **Northlake Park**

☐ 8v8 Field #1

☐ 8v8 Field #2

☐ 11v11 Field #1

☐ 11v11 Field #2

☐ **Olympic Park**

☐ 8v8 Field #1

☐ 11v11 Field #2

☐ **Sport Complex**

☐ North Field

☐ South Field

## General Information

A meeting with all organizations interested in reserving soccer fields for the upcoming season will be held prior to the season. Field rental space will be divided up according to percentage of Lehi City residents. Organizations who attend this meeting will get priority over those who are unable to attend the meeting. The City will make every effort possible to communicate with the interested organization of when this meeting will be held. Ultimately, it is the responsibility of the Organization to contact the City regarding the date of this meeting. The City will not be held responsible for an Organization not receiving this information.

Fees must be paid before reservation is final. No reservations will be made on Sundays. A separate attachment/schedule may accompany this agreement to include all rental requests.

Alcoholic beverages and smoking are prohibited in all City facilities and parks. The City reserves the right to deduct cancellation fees from Security Deposits. Security, Cleaning and Damage Deposits will be returned within 10 working days following the completion of the event.

## Hold Harmless and Indemnity Agreement

As the representative of the above named group or organization, known as the Licensee, in consideration of the City granting license to use the above named facility, I, the undersigned, do hereby release, forever discharge and agree to hold harmless and indemnify Lehi City, Lehi City Parks and Recreation Departments, their officers, officials, employees and volunteers, for all claims, damages, demands, actions and causes of action at law or equity arising by reason of in manner growing out of participation in the above listed activity or event, including damages not yet ascertained or developed if any there shall be, whether arising in contract or in tort.

**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Recreation Manager's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# **Lehi City Parks and Recreation**

## **Facility Reservation Policy and License Agreement**

### **Facility Rules**

All groups and individuals the use any City facility or park including participants and spectators must abide by all City Ordinances. Those ordinances include, but are not limited to: No alcoholic beverages or smoking are allowed in City facilities and parks; Parking is allowed in designated areas only; Littering is prohibited (groups must clean up after themselves or be charged a clean-up fee); Pets are not allowed to run free in the parks; No vandalizing of public property. Ballpark rules include no soft toss hitting.

### **Concessions**

The granting of this license does not give the Licensee authority to sell food, drink, clothing, or souvenirs.

### **Non-Assignability**

This license agreement is not assignable by the licensee either in whole or in part, nor shall the Licensee sublet the licensed premises or any part thereof without written permission of the City.

### **Cancellation of License and Cancellation Fee**

1. This License Agreement may be canceled for any reason by the Licensee by providing written notice. Cancellation by the Licensee is subject to cancellation fees. Licensee agrees to pay City for any and all costs incurred prior to written cancellation of this agreement plus a \$20 cancellation fee if cancellation occurs within five working days or more of the scheduled event or \$50 if cancellation occurs within four working days or less of the scheduled event.
2. The City holds the right to cancel this License Agreement for any reason within five working days or more prior to the event if said cancellation is made by no fault of the Licensee. In such case the City will notify the Licensee of said cancellation in writing stating the reason for said cancellation and will refund any and all fees, charges and deposits to the Licensee.
3. Cancellation may be made with four working days or less with written or verbal notice if said cancellation is the result of inclement weather or other natural disaster, which in the opinion of the City's official representative, renders the facility unplayable; in which case the City will refund, to the Licensee, any and all fees, charges and deposits less actual costs associated with facility preparation that had occurred prior to the cause of the cancellation.
4. The City also holds the right to cancel this License Agreement at any time and for any reason, with written or verbal notice, if said cancellation is the result of wrongdoing or misrepresentation by the Licensee. In such case the Licensee will forfeit any or all of the Security, Cleaning and Damage Deposit and other monies deposited with the City to cover cancellation fee, any daily fees, any costs associated with facility preparation that had occurred prior to the cancellation as well as costs for any damages to the facility that were caused by Licensee. In the event Licensee breaches the License Agreement and legal action becomes necessary to enforce the terms hereof, Licensee agrees to pay court costs and a reasonable attorney's fee.

### **How Funds are Handled**

The City will deposit both the rental fees and the deposit checks. The City will not hold any checks. Deposit funds will be refunded per the Security, Cleaning and Damage Deposit section found on page 4 of this agreement. Any monies held during the season does not constitute a contract. Security deposits can be held over the period of a season, but will not be carried over into the next season.

### **Soccer Goal Anchoring and Storage**

The City will provide soccer goal anchors according to Consumer Product Safety Commission (CPSC) guidelines. It is the responsibility of the Licensee to ensure that goals are properly anchored when in use and properly stored upon completion of reservation. The City uses a temporary anchoring system which requires that all goals are provided with sandbags. The sandbags must be placed on the side or the back bottom bars. The Licensee will inform the City of any missing anchors that may prohibit proper anchoring or storage procedures. Goals must be secured to anchors whenever they are not in the proper storage position. CPSC guidelines for storage are as follows: Place the goal frames face to face.

### **Liability Insurance**

The Licensee shall obtain and maintain a policy of Commercial General Liability Insurance obtained from a licensed insurance carrier naming the City as additional insured inclusive of the dates of the event or duration of the league. The limits of coverage of the policy shall be \$500,000 combined single limit per occurrence for bodily injury, personal injury and property damage. A copy of that policy shall be filed with the City Recreation Department at the time the Security, Cleaning and Damage Deposit is submitted and the Facility Fees and Charges are paid.

## **Security, Cleaning and Damage Deposit**

1. The Licensee agrees to keep the facility and surrounding area including the parking lot clean and free of damage and vandalism. To insure that this is done the Licensee will deposit with the City Recreation Office a check for the calculated amount at least five working days prior to the date listed above as the start of the event. If the facility and surrounding area is left clean and without damage, subject to inspection by the City, the deposit will be returned within five working days after the date listed above as the end of the event.
2. If however, the facility and surrounding area are not cleaned or if damage is discovered the deposit or a portion thereof will be forfeited subject to actual damage or cleaning costs. The balance, if any, will be returned within ten working days of the completion of repairs or cleaning. It is recommended that the Licensee provide restroom attendants at the facility during the day and times they use the facility. Said attendants could insure that the restrooms are kept clean and that no damage or vandalism occurs during use insuring return of this deposit.

**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_